

Dining Room Homework

Checklist

1 Declutter

Create a corner of the room for a trash bag, maybe bin, and rehome bin.
Look around and jot down notes on why this room is and isn't working.
What kind of clutter do you see?
What do you love and not love?
Clear surfaces of ALL items, even decor you love.
Declutter any cabinets or furniture in the room.

2 Organize

What clutter needs a solution?
How will I keep this space clutter-free?
Do you have a designated drop zone?
Group items in drawers or cabinets and make a plan.
Add bins or baskets to hold items
Can you move anything that isn't used in the Dining room to another space?

3 Clean

Dust light fixture and corners of the room
Wipe table, under table and chairs.
Wash any slipcovers or shampoo seat cushions
Vacuum and mop the floor really well. Shampoo rug if you have one.
Clean baseboards.
Wash windows.
Wipe any surfaces well and dust pictures.

4 Undecorate

Create floor plan
Floors & Rugs
Windows
Fabrics
Lighting
Walls & Wall art
Accessories

5 Finish

Throw away trash
Drop off donations/ Errands
Rehome all items
Journal & Reflect